# 2017 Disability-smart Awards entry form

# Category: Positive cultural change of the year

## Section A: About organisation

Name of organisation: Type name of organisation here

Approximate number of staff employed: Type approximate number of staff here

Organisation sector (select one):

### Nominator contact details

### Primary contact

Name: Type name here

Job title: Type job title here

Email address: Type email address here

Telephone: Type telephone number here

### Secondary contact

Name: Type name here

Job title: Type job title here

Email address: Type email address here

Telephone: Type telephone number here

## Section B: Entry details

Title/name of your entry: Type name of entry here

In no more than 500 words, please summarise your award entry, providing background detail and contextual information that might help our judges better understand the basis for your entry:

Type your entry statement here.

## Section C: Criteria statements

Please provide statements of **no more than 250 words per criterion** for each of the following questions:

a) How have you involved disabled people in identifying cultural challenges and the solutions to these?

Type your answer here

b) How have you measured your success? Please provide any data you have collected.

Type your answer here

c) How do you ensure the longevity of the changes you have made?

Type your answer here

d) How has this improved the organisational culture for people with a wide of different impairments or conditions?

Type your answer here

e) Can you show this has encouraged people to be more open about their disability or condition at work?

Type your answer here

f) Can you show that this has caused line managers to feel more comfortable discussing disability-related issues, where appropriate?

Type your answer here

## Section D: Supporting evidence

You must attach **at least three** pieces of evidence to support your entry, **up to a maximum of five** pieces of evidence. These can be, for example, links to webpages, policy documents, PowerPoint presentations or news articles. Please ensure your evidence is accessible and in a format in which we can easily circulate to judges.

Please explain briefly what each piece of evidence is and why the evidence is relevant:

Type your answer here

## Section E: Publicity

One of our objectives in running this scheme is to be able to promote examples of disability-smart business practice and therefore we may want to highlight details of your entry, whether or not you win in a category. If any of the information provided in this form needs to remain confidential, please let us know here and we’ll only make those details available to members of the Business Disability Forum team and the judges.

Type details here

## Section F: Submitting your entry

Please email this form plus relevant supporting material via email to **dsawards@businessdisabilityforum.org.uk**.

If the file size of your entry and supporting evidence is too large to email, you can also post a USB to:

ATT: Ashley Teaupa

Business Disability Forum

Nutmeg House

60 Gainsford Street

London SE1 2NY