



Streetwise Project Coordinator Job description

On a full-time contract based in North London
(Salary dependent on experience £18k-£20k)

“Streetwise works with Jewish schools and Community organisations, enhancing the personal safety and personal development of young Jewish people to support their physical and emotional wellbeing”

Streetwise is a partnership between Maccabi GB and CST; the project engages over 25,000 young Jewish people nationally each year

Purpose of Position

We are currently recruiting a Project Coordinator, who is passionate and enthusiastic and has a keen interest in the personal and social issues young people face in today’s society. Our broad provision of Personal Development, Personal Safety and Relationships & Sex Education programmes covers topics such as anti-bullying, online safety, relationships and sex education, as well as street awareness, krav maga and mental health.

The candidate will receive in-depth training on our core topics, and will be able to facilitate sessions, develop programmes and support the administration needs of the Streetwise project.

The primary responsibility of the Streetwise Coordinator is to deliver Personal, Social and Health Education (PSHE), Relationships and Sexual Health (RSHE) and Personal Safety programmes to young people of school age. They will be expected to occasionally help with events run within the Maccabi GB and CST calendar of events.

The successful applicant will join a strong and dynamic Education Department and will be directly supervised by the Streetwise Manager. They will work closely with Schools and Community partners, to provide informal education sessions to members of the Jewish community.

Key Direct Responsibilities:

Facilitation

- To develop knowledge, understanding and ability to communicate effectively on a broad range of Personal Development topics for all school ages.
- To deliver PSHE and RSHE programmes to Primary and Secondary Schools.
- To deliver informal education in community settings, youth movements, summer camps, synagogues, at times during evenings and weekends, and across Great Britain.
- The successful candidate will not need a teaching qualification as in-house training is provided.

Administration

- The successful candidate will be responsible for booking sessions with Primary Schools via email, phone calls or meetings.
- Working with Excel spreadsheet to organise our work and track our progress.

Community engagement

- Administering a busy calendar of sessions in youth movement, summer camps, synagogues, or other community hubs.
- Developing community partnerships with other organisations
- Adapting programmes to the desired requirements of the target group.

Social Media

- Creating posts to highlight the work we have done.
- Engage with our partners and work towards increasing our followers.
- Preparing posts for national campaigns.
- Using creativity to make eye catching and engaging content.

Knowledge/Skills/Experience Criteria	Desirable / Essential
Experience in working in a classroom environment	D
Experience working with young people in informal settings	E
Passion for enhancing the wellbeing of young people through informal education	E
Experience working in the Jewish Community	D
Willingness to learn	E
Punctual, Committed and Enthusiastic	E
Ability to work on own initiative	E
Excellent Team Working skills	E
Flexible, with a "can-do" attitude of trying to find way of doing things, rather than taking the easy avenue	E
Efficient administrative and organisation skills	E
IT literacy (Microsoft Word, Excel, email)	E
Owns a car and possesses a full, clean driving license	D

For more information about this role, or to apply, please send a C.V. and Cover Letter to

Yvie Curtis at Yvie@streetwisegb.org

Application deadline: 3rd September 2021 @ 13:00

Streetwise is a partnership project between



CST is a registered charity in England and Wales (1042391) and Scotland (SC043612)
Maccabi GB is a registered charity in England and Wales (1098206)